

KETTLE FOODS LTD's

MODERN SLAVERY STATEMENT

covering the period 1 April 2023 to 31 March 2024

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1 Message from Kevin Moore, Chief Executive Officer



This is Kettle Foods Ltd's Modern Slavery Statement covering the period 1 April 2023 to 31 March 2024. Kettle Foods Ltd remains committed to taking steps to combat modern slavery and human trafficking within its organisation, its supply chains and its dealings with third parties. Kettle Foods Ltd is part of the Valeo group who have implemented measures dealing with modern slavery and human trafficking at group level, therefore Kettle Foods Ltd has access to additional support to tackle this important issue. Kettle Foods Ltd continues to measure its progress against identifiable KPI's to give us an identifiable benchmark by which is monitor its progress. However, there is always room for improvement and Kettle Foods Ltd remains committed to expanding its reach to combat and help to prevent this serious issue.

Kettle Foods Ltd has evaluated the KPI's it intends to use during the coming year to ensure the issue of modern slavery and human trafficking continues to be in the spotlight. Kettle Foods remains opposed to modern slavery at any level and our zero-tolerance approach recognises the responsibility that we share with our suppliers to tackle hidden labour exploitation. We expect and maintain the highest standards from our staff and anyone with whom we do business.

2 Introduction

This statement is made pursuant to Modern Slavery Act 2015 by Kettle Foods Ltd ("Kettle Foods" "we" "our" "us"). It outlines the measures Kettle Foods has taken to assess and reduce the risk of slavery and human trafficking occurring in our business or supply chains in the financial year 1 April 2023 to 31 March 2024. It also outlines our commitments to continue to reduce the risks in our financial year commencing 1 April 2024.

3 Organisation's structure

Kettle Foods is a private limited company founded in 1988, registered in England and Wales with company number 2238320. It is owned by the Valeo Foods Group and is a UK snack manufacturer supplying snack food to several countries. Kettle Foods employs more than 400 people in the UK and has in excess of 500 active suppliers.

4 Our Supply Chains

Kettle Foods manufactures potato, vegetable & tortilla chips, popcorn and rice cakes.

During the period covered by this statement:

1. our potato chips were made at our site in Norfolk using raw materials sourced from the UK and EU where supply allowed;
2. our Vegetable Chips were entirely sourced from our co-manufacturing partner within the EU, Yellow Chips B.V. (a company owned by the same parent company as Kettle Foods) which were supplied to either our Norfolk warehouse or direct to the customer. The root vegetables for this product were sourced from reputable sources;
3. our Tortilla Chips were made at our site in Gateshead using Masa flour sourced from the EU;
4. our popcorn was manufactured at our Norwich factory using popcorn kernels sourced from a sole supplier in the EU; and
5. our rice cakes were manufactured at our facility at Gateshead.

Our UK potato suppliers maintain high ethical practices and sources its labour force, including seasonal workers, from approved agencies. Each UK supplier is contractually obliged to be a member of The Assured Produce Scheme and shall have passed its annual audit with 100% compliance and are audited to the satisfaction of the Red Tractor or Global Gap Audits.

All our other suppliers including those set out in points 2 to 5 above and those who supply raw materials such as seasonings, film, cardboard and oil are SEDEX registered and audited.

At the date of this statement, Kettle Foods has no issues with any of its suppliers that should be disclosed pursuant to the Modern Slavery Act 2015.

5 Our Policies & Memberships

Kettle Foods has several policies and/or procedures in place to help it combat modern slavery. When contracts are updated, renewed or when new suppliers are engaged, they are contractually required to comply with the provisions of the Modern Slavery Act 2015 and our applicable policies, as appropriate.

5.1 Supplier Code of Conduct

This Policy covers issues such as human and labour rights, health and safety and ethical business practices.

Where any non-compliance issue is identified, we require our suppliers to address it and we reserve the right to terminate our relationship if this is not done satisfactorily.

5.2 Employee Code of Conduct

This sets out our internal standards, expectations and accountability.

It incorporates an understanding of the risks of modern slavery and human trafficking within our business and supply chains.

The Code of Conduct is available to employees via our intranet and any updates are communicated to employees as appropriate. Employees who breach our Code of Conduct and any related policies may be subject to disciplinary proceedings.

5.3 Whistleblowing Policy

We have an external whistleblowing service, Safe Call, which allows employees an anonymous route for reporting any concerns.

5.4 SEDEX membership

Kettle Foods is an active member of SEDEX (Supplier Ethical Data Exchange) a not-for-profit membership organisation and is required to undertake regular, semi-announced audits based on the ETI (Ethical Trade Initiative) Base Code which is founded on the conventions of the International Labour Organisation and its internationally recognised code of labour practice.

5.5 Governance

Responsibility for the preparation of our Modern Slavery Statement sits with our legal team and is approved by our board of directors. The Procurement, Technical, Operations, Agriculture & HR teams are responsible for carrying out the implementation of all applicable policies and procedures.

6 Due diligence

The following form part of our due diligence procedures:

- we are an active member of SEDEX which offers a simple and effective way of managing ethical and responsible practices in our supply chains;
- appropriate contractual obligations with our supply chain;
- we carry out risk assessments and if any risks are identified, follow-up audits are carried out together with supplier education;
- questionnaires to suppliers with a thorough investigation of responses or procedures conducted where necessary;
- all Tier 1 suppliers are based in the UK or European Union.

6.1 Procurement Process

Our technical team with support from our procurement team ensure that efficient, accountable, transparent and ethical practices are applied to acquire the materials and products that our business requires. Due diligence is completed before engaging with a supplier which may include a site visit and auditing of working conditions and:

- initial supplier self-assessment of ethical and environmental aspects;
- SEDEX membership checks;
- risk assessment and follow up audits, if necessary;
- compliance with our policies;
- financial review; and
- annual cross-functional review of supply chain risk.

Our existing tier 1 suppliers are subject to an annual review of supply chain risk which enables us to monitor changes and highlight any areas of concern for further investigation and follow up with the individual supplier.

6.2 Risk Assessment and Management

The following groups of workers have been identified as vulnerable to the risks of modern slavery and Kettle Foods' HR Team is trained to be mindful of this when dealing with workers who fall into one of these categories:-

- migrant workers;
- minority groups; and
- contract, agency and temporary workers.

Our HR team is trained to be aware of other indicators of modern slavery such as someone who doesn't have their own passport, someone who is withdrawn/frightened or someone who has little control over their finances/who has no access to a bank account. The key consideration is awareness of the potential warning signs. If a concern is raised to us, the matter would be immediately referred to Kettle Foods' HR Director who may contact the police, home office or any other body as appropriate.

Kettle Foods has several pre-emptive measures in place including:

- we do not accept any communication through a third party on behalf of an employee;
- we do not pay an employee's salary into a third-party bank account;
- we will not raise a cheque in another person's name even if requested by the employee;
- we will not process any application for employment or issue a contract of employment unless the employee has an address;
- we do not prevent membership of a union or representative body; and
- we have in place easily accessible grievance procedures available to all employee and workers.

6.3 Supplier relationships

Kettle Foods' Procurement Director and its Head of Agriculture are responsible for supplier relationships. If there are concerns over performance, these individuals will decide whether to continue to do business with the relevant supplier and take any further appropriate action which may include (but is not limited to) the following:

- reporting concerns to the appropriate authorities;

- more frequent audits; and
- termination of the supplier relationship.

6.4 Audit Programme

Audits are principally conducted by Kettle Foods' Technical Team and HR Team.

During the period covered by this statement, Kettle Foods' HR Team carried out an audit every 6 months of its agency who supplies all of its temporary labour requirements, and twice per year our HR team conducts interviews with a cross section of the agency's temporary workers in accordance with its SEDEX membership asking questions pertinent to modern slavery such as how their work was chosen and pay related questions.

As part of our SEDEX membership, and our conditions of supply with several of our key customers, we are required to undertake regular semi-announced SEDEX Members Ethical Trade Audits (SMETA).

All suppliers are required to complete the Kettle Foods Supplier Questionnaire and Risk Assessment every 12 or 18 months depending on risk. If a supplier is not SEDEX registered such supplier will automatically be considered high risk and must provide documentation to Kettle Foods to demonstrate it has conducted due diligence with its suppliers.

As a SEDEX member ourselves, we are also subject to SEDEX audits. A full audit was carried out during the period covered by this statement. Our Technical Team addressed any issues raised and will continue to ensure any recommendations are actioned.

7 Key Performance Indicators

To monitor the effectiveness of the steps that we have taken to combat modern slavery and human trafficking in our business and its supply chains, we used the following key performance indicators ("KPI's") during the period covered by this statement:

| No. | KPI | Period covered | Percentage achieved or narrative on compliance |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|------------------------------------------------------------------------|
| 1 | Evaluate our current due diligence and onboarding process including its effectiveness to ensure it remains fit for purpose. Implementing any changes if required. | 1 April 2023 to 31 March 2024 | 100% completed. |
| 2 | All departments to review its policies and procedures, updating where necessary, providing copies to the Legal Department in order to maintain the central record. | 1 April 2023 to 31 March 2024 | At the date of this statement, figures are not available. |
| 3 | Our Supplier Code of Conduct will be included in the Risk Assessment of all new supplier and such suppliers will be asked to agree to comply with its provisions. | 1 April 2023 to 31 March 2024 | At the date of this statement, figures are not available. |
| 4 | All employees received annual modern slavery training. | 1 April 2023 to 31 March 2024 | 100% training achieved on induction and 78% annual training completed. |

There is still more work to do and to reflect our commitment to attaining the best possible results, any KPI's where 100% hasn't been achieved will be further worked on during the next financial year together with the KPI's set out in section 10 below.

8 Training

Kettle Foods conducts training and assessment as part of the induction into the organisation for all new employees via e-learning with a test to demonstrate understanding of the concepts taken at the conclusion of the session with employees expected to gain 80% and above. Additionally, annual refresher training for all office-based employees has been rolled out via the company's intranet and annual toolbox talks are conducted for all production employees.

9 Going Forward

Kettle Foods shall continue its commitment to ensuring that modern slavery and human trafficking does not take place in our supply chains. We will continue to work with our suppliers to identify and tackle hidden labour exploitation. However, we recognise that there is still much to do. During the next financial year we will:

| No. | KPI | How KPI will be measured |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| 1 | Our Supplier Code of Conduct will be included in the Risk Assessment of all new supplier and such suppliers will be asked to agree to comply with its provisions. | Percentage of new suppliers informed about our Supplier Code of Conduct as part of the Risk Assessment process. |
| 2 | All employees received annual modern slavery training. | Percentage of employees who have completed their annual training. |
| 3 | All departments to review its policies and procedures, updating where necessary, providing copies to the Legal Department or another repository in order to maintain the central record. | Review conducted and changes implemented if required. |

10 Publication

Kettle Foods' Modern Slavery Statements (current and previous Statements) are published on:

- 1) all Kettle Foods' websites at <https://kettlechips.co.uk/>, <https://kettlefoods.co.uk/>, <https://metcalfessnacks.com/> & <https://manomasa.co.uk/>
- 2) TISC (Transparency In Supply Chains) – open platform reporting tool which meets the requirements of section 54 of the Modern Slavery Act 2015 at <https://tiscreport.org/>; and
- 3) The UK government's Modern Statement Registry at: <https://modern-slavery-statement-registry.service.gov.uk/>


11 Conclusion

Kettle Foods is constantly striving for improvement to tackle modern slavery head on. During the period 1 April 2023 to 31 March 2024, Kettle Foods continued to work to increase awareness of risks and reporting channels. We will continue to develop our commitment to combat modern slavery and will update our company policies, contracts and employee training as appropriate.

This statement is made pursuant to section 54(1) of the Modern Slavery Act 2015 and constitutes our slavery and human trafficking statement for the financial year ending 31st March 2024. It was adopted by the board on 16 September 2024.

Kevin Moore, Chief Executive Officer, Kettle Foods Ltd

Signature



Date: 16 September 2024